Creating Community Through Learning

Millington Arbela District Library
8530 Depot St., Millington, MI 48746
October 13th - 5:00 pm

Board Minutes

Meeting Commencement
Roll Call:

President	Carrie Petzold	12/2028	Present
Vice-President	Amy Yorke	12/2028	Present
Treasurer	Nila Schmandt	12/2026	Present
Secretary	Lori TerBush	12/2028	Excused
Trustee	Linda Leach	12/2026	Present
Trustee	Cindy Willson	12/2026	Present
Trustee	Stacey Force	12/2026	Excused

Quorum in 4. There are _ Board members present.

Also Present: Library Director, Sharona Rosnik

Call to Order: Meeting was called to order by President C. Petzold at 5:05 p.m. N. Schmandt will be recording the minutes in the absence of secretary L. TerBush. Member C. Willson entered the meeting at 5:09.

Agenda Approval: Moved by L. Leach, supported by C. Petzold to approve the agenda. Motion carried.

Approval of Minutes: Moved by N. Schmandt, supported by L. Leach to approve the Minutes of the September 8, 2026 regular meeting. Motion carried.

Public Comments: N/A

Financial Reports: The financial reports were reviewed. Sharona explained a charge of $35.22 had been made to our account in error and has been corrected. Motion by N. Schmandt,supported by L. Leach to pay the bills. Motion carried.

Director's Report: The director's report was reviewed. Sharona reported that staff evaluations have been completed and goals were established for the upcoming year. The White Pines annual meeting was attended and Cyber security was discussed stressing the importance of anIncident Response Plan being in place.

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Old Business

- The board reviewed the Michigan CLASS information book. The board adopted the Michigan CLASS Participation Agreement by passing a board resolution authorizing participation in Michigan CLASS.
- Discussed the Traveling Display the Library hosted.
- Sharona informed the Board there are 2 registered write-in candidates running for positions on the Library Board: Kristen Gere and Kayla Reinertson.

New Business

- Moved by L. Leach supported by C. Willson to approve the Investment Policy. Motion carried.
- Moved by L. Leach, supported by C. Willson to approve the Michigan CLASS Resolution. Motion carried.
- A Code of Conduct Policy was presented and reviewed by the Board. Moved by C. Willson, supported by N. Schmandt to approve the Code of Conduct Policy. Motion carried.
- The State Report is now open and Sharona will be working on it.
- Sharona applied for 2 grants from the TCCF for programing expenses.
- Reminder the seasonal adjusted library hours will begin November 1, 2026.

Adjournment: Move by N. Schmandt supported by C. Willson to adjourn the meeting. Motion approved.Meeting adjourned 5:34 p.m.

If you are unable to attend, please email director@millingtonlibrary.info or call (989) 871-2003

Next regular meeting:
November 10th - 5:00 pm - Library Conference Room

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Secretary - Lori TerBush

President - Carrie Petzold