



*Creating Community Through Learning*

**Millington Arbela District Library**

8530 Depot St., Millington, MI 48746

**DATE - 5:30 pm**

**Board Minutes**

**Meeting Commencement**

**Roll Call:**

President	Stacey Force	12/2026	Present ▾
Vice-President	Cindy Willson	12/2026	Excused ▾
Treasurer	Carrie Petzold	12/2026	Excused ▾
Secretary	Lori TerBush	12/2026	Present ▾
Trustee	Linda Leach	12/2026	Present ▾
Trustee	Nila Schmandt	12/2026	Present ▾
Trustee	Amy Yorke	12/2026	Present ▾

**Quorum in 4. There are 5 Board members present.**

**Also Present:** N/A

**Call to Order:** Meeting was called to order by S. Force at 5:30 p.m.

**Agenda Approval:** Motion to approve the agenda made by A. Yorke, supported by L. Leach. Motion carried.

**Approval of Minutes:** Motion to approve the minutes of November 11, 2025 made by A. Yorke, supported by N. Schmandt. Motion carried.

**Public Comments:** N/A.

**Financial Reports:** Motion to pay the bills for December 2025 made by N. Schmandt, supported by L. Leach. Motion carried.

**Director's Report:** Programming is going well. The Scarecrow/Snowman craft was a huge success. Mary has refreshed Trivia at Benny's Bierhalle, attracting many participants. Storytime is going well and the staff has stepped up to fill Bethany's role while she is off. A big thank you to Logan, Mary's husband for installing the DVD shelves. The additional space looks inviting. Lorah has been making the library look festive for the holiday season.

The cohort is progressing smoothly, and Sharona is currently preparing the State Aid Report. A new bulletin board has been installed to showcase upcoming events, which will help highlight our programs and offerings for the community.

**Old Business:** Sharona provided an update regarding the library’s collection of audio books. She reached out to other members of the library community to see if there was any interest in these materials. As a result of her outreach, a rural library expressed interest in acquiring the audio books. This means that these resources will continue to be used and appreciated by other patrons.

**New Business:** Sharona introduced a new policy and accompanying form for the use of the Frieda Meachum Conference Room. The updated policy has been condensed from three pages to a single page, making it easier for users to understand and follow.

The board carefully reviewed the policy. During the discussion, it was agreed to amend the section regarding food in the conference room. Instead of a blanket prohibition, the policy will now state that food "may be permitted at the discretion of the library director." N. Schmandt made a motion to approve the new policy with the modification to the food provision, supported by A. Yorke. Motion carried.

Library hours: Sharona suggested reviewing and possibly changing winter library hours, and proposed monitoring patron attendance after 7:00 pm through March. The board agreed with Sharona's plan to track the number of patrons after 7:00 pm, after which potential adjustments to the hours—possibly coordinated with daylight saving time—would be discussed.

A discussion took place regarding a Christmas bonus or party for the library staff. A motion was made by A. Yorke to approve \$1,000 for the purchase of Christmas gifts for staff, with Sharona designated to coordinate these arrangements, supported by N. Schmandt. Motion carried.

**Adjournment:** Motion to adjourn made by N. Schmandt to adjourn at 5:53 pm, supported by A. Yorke. Motion carried.

If you are unable to attend, please email [director@millingtonlibrary.info](mailto:director@millingtonlibrary.info) or call (989) 871-2003

Next regular meeting:

**DATE - 5:30 pm - Library Conference Room**

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Secretary - Lori TerBush

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President - Stacey Force