



Creating Community Through Learning

Millington Arbela District Library
8530 Depot St., Millington, MI 48746
November 11th - 5:30 pm

Board Minutes

Meeting Commencement

Roll Call:

President	Stacey Force	12/2026	Present ▾
Vice-President	Cindy Willson	12/2026	Present ▾
Treasurer	Carrie Petzold	12/2026	Present ▾
Secretary	Lori TerBush	12/2026	Present ▾
Trustee	Linda Leach	12/2026	Present ▾
Trustee	Nila Schmandt	12/2026	Present ▾
Trustee	Amy Yorke	12/2026	Present ▾

Quorum in 4. There are 7 Board members present.

Also Present: Sharona Rosnik

Call to Order: Meeting was called to order by S. Force at 5:32 p.m.

Agenda Approval: Motion to approve the agenda made by C. Petzold, supported by A. Yorke. Motion carried.

Approval of Minutes: Motion to approve the minutes of October 14, 2025 made by A. Yorke, supported by C. Willson. Motion carried.

Public Comments: N/A

Financial Reports: Motion to pay the bills for November 2025 made by C. Petzold, supported by L. Leach. Motion carried.

Sharona requested to make a change in the budget, by moving \$2,000 from Workshops and Mileage to Programs. Discussion held. Motion by C. Willson to move \$2,000 from budget line Workshops and Mileage and move this to Programs, supported by N. Schmandt. Motion carried.

Director's Report: Programming is going well, with high attendance at craft nights and the upcoming Scarecrow/Snowman event already full and a waitlist. Bethany will be absent for medical reasons, but staff will cover her duties. Amy and Sharona will attend the White Pine Cooperative meeting in Lexington. Staff met on November 10th. The register was relocated away from patrons, causing some internal concern. Shifting materials will proceed after new DVD shelves are installed.

Old Business: The board reviewed the Leave and Time Off Policy. Sharona collaborated with the attorney to ensure it fully complied with the Earned Sick Time Act (ESTA), which took effect on October 1, 2025. After considerable discussion regarding the definition of “full-time” employment, the board agreed to update the policy, changing the threshold from 32 hours to 36 hours. C. Willson moved to approve the revised Leave and Time Off Policy with changes, supported by A. Yorke. Motion carried.

Linda Leach has filled the board vacancy. Welcome back to the library board, Linda.

New Business: The parking lot lights were out; Sharona contacted BTE. They repaired one light under warranty. BTE found animals in another light pole and quoted \$1,020 to fix it. Because this light does not pose a safety concern, no repairs are planned at this time.

The ADA policy was reviewed. Sharona consulted with other libraries before finalizing the wording. Motion made by C. Petzold to approve the ADA policy, supported by A. Yorke. Motion carried.

The board reviewed the meeting dates and times for 2026 and decided to move the meetings to 5:00 pm beginning in January.

The upcoming holiday closure schedule for MADL in 2026 was reviewed, and there will be no changes to this timetable.

Adjournment: Motion to adjourn made by A. Yorke at 6:30 pm, supported by C. Petzold. Motion carried.

If you are unable to attend, please email director@millingtonlibrary.info or call (989) 871-2003

Next regular meeting:

December 9th - 5:30 pm - Library Conference Room

Secretary - Lori TerBush

President - Stacey Force