



Creating Community Through Learning

Millington Arbela District Library
8530 Depot St., Millington, MI 48746
September 9th - 5:30 pm

Board Minutes

Meeting Commencement

Roll Call:

President	Stacey Force	12/2026	Present ▾
Vice-President	Cindy Wilson	12/2026	Present ▾
Treasurer	Carrie Petzold	12/2026	Present ▾
Secretary	Lori TerBush	12/2026	Present ▾
Trustee	Vacant	12/2026	▾
Trustee	Nila Schmandt	12/2026	Present ▾
Trustee	Amy Yorke	12/2026	Present ▾

Quorum in 4. There are 6 Board members present.

Also Present: N/A.

Call to Order: Meeting was called to order by S. Force at 5:35 pm.

Agenda Approval: Motion to approve the agenda made by A. Yorke, supported by C. Willson.
Motion carried.

Approval of Minutes: Motion to approve the minutes of August 12, 2025, made by N. Schmandt, supported by C. Petzold. Motion carried.

Public Comments: N/A.

Financial Reports: Motion to pay the bills for September 2025 made by N. Schmandt, supported by C. Petzold. Motion carried.

Director's Report: The summer reading program had an awesome end of summer party. Other programs are doing well. There have been some changes in staffing; Hannah Ill joins as a Library Assistant and Mary Frantz as our new Service Librarian. Welcome Hannah and Mary. Sharona applied for and was accepted into the Financial Management Training Program through the Library of Michigan. She also attended the Earned Sick Time Act (ESTA) which provided her with valuable insights.

Old Business: Due to changes in the Federal government regarding sick time and vacation time the MADL leave policies were reviewed and much discussion was held. A decision was made to send these policies to the attorney for review and their opinions to keep us in compliance while maintaining employee benefits.

The pay scale was reviewed. Discussion was held. Sharona to come up with a new pay scale and forward to board members. The new minimum pay scale of \$13.73 starts January 2026 with another increase to \$15 January 2027. The personnel committee will meet on 9/15/2025 at 4:00 pm for further discussion.

Candace Gohs has expressed her interest in joining the board. She indicated her willingness to assist in filling the current vacancy. Motion to accept Candace Gohs to the MADL library board made by A. Yorke, supported by N. Schmandt. Motion Carried.

After evaluating the cleaning service and associated costs, the library will now only receive one cleaning per week on the weekend. Staff will take on upkeep duties during the week. This will help to save the library a significant amount of money and add staff responsibility and engagement.

New Business: Truth in taxation was read by Secretary Lori TerBush. In the future, this information will be reviewed and read during the budget meeting in March.

The library has recently acquired a refurbished mConsole computer to enhance its technology resources. There are four computers available for patron use.

Adjournment: Motion to adjourn made by A. Yorke at 7:40 pm, supported by N. Schmandt. Motion carried.

If you are unable to attend, please email director@millingtonlibrary.info or call (989) 871-2003

Next regular meeting:

October 14th - 5:30 pm - Library Conference Room

Secretary - Lori TerBush

President - Stacey Force