



Creating Community Through Learning

Millington Arbela District Library
8530 Depot St., Millington, MI 48746
June 2nd - 5:30 pm

Board Minutes

Meeting Commencement

Roll Call:

President	Stacey Force	12/2026	Present ▾
Vice-President	Cindy Wilson	12/2026	Present ▾
Treasurer	Carrie Petzold	12/2026	Excused ▾
Secretary	Lori TerBush	12/2026	Excused ▾
Trustee	Terry Jones	12/2026	Excused ▾
Trustee	Nila Schmandt	12/2026	Present ▾
Trustee	Amy Yorke	12/2026	Present ▾

Quorum in 4. There are 4 Board members present.

Also Present: N/A

Call to Order: Meeting was called to order by S. Force at 5:30p.m.

Agenda Approval: Motion to approve the agenda with changes made by N. Schmandt, supported by A. Yorke. Motion Carried. Salary Scale was added to the agenda.

Approval of Minutes: Motion to approve the minutes of May 5, 2025, made by A. Yorke, supported by N. Schmandt. Motion carried.

Public Comments: N/A

Financial Reports: Motion to pay the bills for June made by N. Schmandt, supported by A. Yorke. Motion Carried. It was discussed to move forward with changing the fiscal year from April – March to a January-December fiscal year. Sharona will follow up on this and it will be added to the July agenda for further discussion. The goal is to make this change for the 2026 fiscal year.

Director's Report: Upcoming Programming for June was discussed. The new MeLCat system is up and running. Sharona visited several local businesses asking for support for the Summer Reading Program. She has already received a number of donations.

Old Business

- Personnel Policy – Discussion that the Nepotism policy needs to be reviewed and included in the policy. The Policy Manual then should be reviewed by the attorney with specific focus on the sick leave/personnel time off section.

New Business

- Amy Yorke reviewed Sharona's 6-month evaluation with her.
- Feedback on the Board from the staff is welcome and should be communicated and directed through the Library Director.
- A 3-series concert event is being planned by the Millington Chamber of Commerce with a grant from the Terry and Barbara Kaiser Foundation. The dates are July 10th, July 17th, and July 24th. The event will take place at the Depot Street Parking Lot. The library will serve as the staging area for the bands.
- There was an issue with the Hot Spots that were received. They are being returned and new ones will be ordered.
- Sign up opened on June 6th. Saturday, June 21st will be the Summer Reading Kickoff Party!
- The current salary structure was reviewed, and background information was provided to Sharona on changes made over the past several years. The Finance Committee will meet to continue the process of review and updates.

Adjournment: Motion by A. Yorke, supported by N. Schmandt to adjourn the meeting at 8:00 p.m.

If you are unable to attend, please email director@millingtonlibrary.info or call (989) 871-2003

Next regular meeting:

July 8th - 5:30 pm - Library Conference Room

Secretary - Lori TerBush (acting secretary - Cindy Willson)

President - Stacey Force